

MEMORANDUM

Date: May 14, 2018

From: Service Learning Faculty Fellows Committee

To: Dr. Norah Shultz, Undergraduate Council

As per CSU's California's Call to Service Initiative, all campuses are required to have a campus definition and designation policy for Service Learning (SL) that meets the minimum criteria of a SL course, as identified in CSU's working definition (http://www.calstate.edu/cce/about_us/vision.shtml), by December 31, 2018.

Accordingly, SDSU's Service Learning Faculty Fellows Committee has put forth a document recommending the following to be considered by the Undergraduate Council, and, henceforth, the Undergraduate Curriculum Committee:

1. Curriculum Policy for SL Designation and Approval of New SL Courses
2. Service Learning Definitions, Outcomes, and Other Items to include in SL Course Syllabi

The document provided by the Service Learning Faculty Fellows Committee clearly articulates how the SL attribute gets applied and who will be responsible on campus for assuring SL course attributes are reviewed for accuracy.

We look forward to your advice regarding next steps to be followed for campuswide implementation of the policy described in the document.

Respectfully,

Vinod Sasidharan, Director of Service Learning

On behalf of:

Peter Atterton, Associate Dean, College of Arts and letters (ex-officio)

Susan Cayleff, Women's Studies

Patricia Cue, Art and Design

Sarah Garrity, Child and Family Development

Huma Ghosh, Women's Studies

Brian Hentschel, Biology

Young-Shin Lee, Nursing

Alan Mobley, Public Affairs

Kotaro Nakamura, Art and Design

Cynthia Park, Teacher Education

Jose Preciado, Director of Community Engagement and General Studies (ex-officio)

Rachael Record, Communication

Vinod Sasidharan, Hospitality and Tourism Management (ex-officio)

Norah Shultz, AVP of Academic Affairs, Student Achievement (ex-officio)